



Helping Hand

www.helpinghand.org.au

POL 16 Intellectual Property

Policy Statement

The Board and the Executive of Helping Hand Aged Care are committed to using the organisation's intellectual resources to further its Mission and Philosophy. This will be achieved by:

- / Providing guidance to staff about the status of intellectual property created independently or in the course of their employment, and how this is to be protected.
- / Maintaining a register of intellectual property created within the organisation and which may have commercial value.
- / Ensuring any commercial returns from intellectual property are treated appropriately.
- / Responding to infringement of intellectual property in a measured way that is in the best interests of the organisation.
- / Respecting copyright and other intellectual property owned by external agencies and individuals.
- / Ensuring the organisation's copyrights / intellectual property are protected and are kept current.

Reason

Supports the HHAC Mission, Objectives and Three-Year Strategic Plan; Recognises the creative output of Helping Hand Aged Care staff and supports the legitimate use of intellectual property generated.

Promotes compliance with Copyright ACT 1968.

Responsible people

Managers and supervisory staff are expected to be aware of and to protect the organisation's legitimate intellectual property rights.

Status

Version no.	Approved by	Approval date	Last reviewed
2	Board	June 2006	July 2018