



POL 02

Corporate Governance

Policy Statement

The Board and the Executive of Helping Hand Aged Care will demonstrate leadership and accountability in management by:

- / Maintaining a commitment to ethical conduct in all areas of responsibility and authority by upholding the organisational Code of Conduct.
- / Ensuring that organisational goals are identified, and are clearly communicated to staff, clients and other stakeholders.
- / Ensuring that management roles and responsibilities are clearly defined and communicated throughout the organisation.
- / Supporting the use of relevant legislation, regulatory requirements, professional standards and best practice guidelines to inform all organisational activities.
- / Ensuring that all financial dealings comply with recognised accounting practices and external reporting requirements.
- / Using a formal process for monitoring the ongoing performance of the organisation against its policies, plans and budgets.
- / Systematically identifying and managing the risks faced by the organisation in the course of providing care and services and in undertaking related business activities.
- / Ensuring that effective systems are in place to generate consistent feedback about organisational performance to Executive and to the Board.
- / Maintaining effective relationships with clients, groups representing older people, funding bodies, alliance partners and other stakeholders.

Reason

Supports HHAC Mission, Objectives & Principles of Care and Six Year Organisational Plan, as well as common law duties of care and due diligence.

Promotes compliance with Associations Incorporation Act 1985 and with other statutory responsibilities.

Responsible people

The Board of Management and the Executive are responsible for good governance and responsible management within the organisation.

Status

Version no.	Approved by	Approval date	Last reviewed
1	Board	June 2006	June 2015